



Guru Gobind Singh Indraprastha University

PROCEDURE TO FILL APPLICATION FORMS FOR GGS INDRAPRASTHA UNIVERSITY

For any technical queries please contact GGSIPU helpdesk toll free no <<>>or email on ggsipu.admission2016@gmail.com

STEP - 1: The website for filling the forms is <https://ipu.ac.in>

Candidate can fill in the online application form for the admission to Guru Gobind Singh Indraprastha University from the university website <https://ipu.ac.in>

STEP - 2: Application Forms

The Application form is fully automated and the payment to be made online only. There are two forms, one for capturing the personal/general information and another one for capturing the course and payment related details. A candidate has to fill in his/her general information for proceeding towards the course selection and payment section on the 2nd Form.

STEP – 3:Exam Category

For filling in the general information, candidate has to select anyone out of the 3 exam categories:

- **Engineering/Professional/Medical programmes/M.Phil/PG Diploma Programmes,**
- **PhD Programmes**
- **Post Graduate Medical Courses (PGMC/M.D./M.S./D.M./M.Ch) / Super Speciality Medical Courses(SSMC).**

Note:-A candidate can select and fill as many courses as he wants in the same form , whenever he/she wants , if all the selected courses belongs to a single exam category . If a candidate wants to fill multiple courses across the different exam categories then he/she will have to register separately for both the courses i.e. individual registration needs to be done for choosing the courses of separate exam categories

* Exam Category ---Select---

Refer admission ---Select---

Engineering/Professional/Medical/M.Phil/PG Diploma Programmes

Ph.D

Post Graduate Medical Courses (PGMC/M.D./M.S./D.M./M.Ch) / Super Speciality Medical Courses (SSMC)

* Applicant Name

STEP – 4:General Information- First Form, First Tab

1. The first page of the General Information form contains the personal information fields, and candidate has to fill in all the mandatory details.
2. Candidate has to click on [here](#) to upload his/her scanned passport sized colour photograph , signature and left hand thumb impression, which should be clearly visible, failing to which his/her candidature will be cancelled.

Contact Details

*Email Id	<input type="text"/>	Mobile No	<input type="text" value="91"/>	<input type="text"/>
			(Country)	(Mobile Number)
Residence No	<input type="text" value="91"/>	<input type="text"/>	<input type="text"/>	
	(Country)	(Std code)	(Number)	

Upload your Photograph, Signature and Left Hand Thumb Impression

* Please upload your photo, signature and left hand thumb impression [here](#) .

Note : Upload recent good quality passport size colour photograph failing to which your candidature may be cancelled.
Do not use any special character(such as ' , &, etc) in the file names of Photograph, Signature and Left hand thumb impression, to be uploaded.

Next

3. Candidate has to upload their recent passport size photograph. **By clicking on Browse button, candidate has to select the photograph from the system and click on Upload button.** Image should be of .JPEG/.JPG or.GIF format only and should be of less than 80 KB in size.

Document / Image Upload

Photograph Signature Left Hand Thumb Impression

* Photograph: Choose File No file chosen Upload

1. Please upload your recent passport size photograph: max 80KB File format : (JPEG , GIF) are allowed.
2. After successful upload, If you browse and upload again here, it will overwrite your previously uploaded document.

Close This Window

30 mm
45 mm

4. For uploading the Signature, candidate has to click on Signature Tab and upload their scanned signature. **By clicking on Browse button, candidate has to select the scanned signature image from the system and click on Upload button.** Image should be of .JPEG/.JPG or.GIF format only and should be of less than 80 KB in size.

Document / Image Upload

Photograph Signature Left Hand Thumb Impression

* Signature: Choose File No file chosen Upload

1. Please upload your signature: max 80KB File format : (JPEG , GIF) are allowed.
2. After successful upload, If you browse and upload again here, it will overwrite your previously uploaded document.

Close This Window

80mm
35mm

5. For uploading the Left Hand Thumb impression, candidate has to click on Left Hand Thumb Impression Tab and upload their scanned image. **By clicking on Browse button, candidate has to select the scanned thumb impression image from the system and click on Upload button.** Image should be of .JPEG/.JPG or .GIF format only and should be of less than 80 KB in size.

After uploading the photograph, signature and thumb impression image candidate has to “Close This Window” button to close the window, once he/she gets the message “Your images have been uploaded successfully” in all three tabs.

You can preview the uploaded image in the image box displayed on right hand side of the window.

Document / Image Upload

Photograph Signature **Left Hand Thumb Impression**

* Left Hand Thumb Impression No file chosen

1. Please upload your left thumb impression: max 80KB File format : (JPEG , GIF) are allowed.
2. After successful upload, If you browse and upload again here, it will overwrite your previously uploaded document.

← 30 mm →
60 mm

6. After filling personal details and uploading both the images, click on **Next** to go to the qualification page

*** Please upload your photo, signature and left hand thumb impression here .**

Note : Upload recent good quality passport size colour photograph failing to which your candidature may be cancelled.
Do not use any special character (such as ' , & , etc) in the file names of Photograph, Signature and Left hand thumb impression, to be uploaded.

STEP – 5: Qualification Details- First Form, Second Tab

1. On the basis of the exam category selected, Qualification page will appear. Candidate has to fill in his/her academic details. These details are not mandatory and a candidate has to fill the details only if it's available with them. Based on the exam category selected, the qualification page will appear as follows:

- **For Engineering/Professional/Medical programmes**

1 General Information 2 Qualifications Details

Academic Qualification(s)

If Qualifying Examination has been passed, please provide the marks below

Sr.	Examination	Year of Passing	Board/University	Percentage Of Marks
1	10th Class	--Select--		
2	Intermediate/10+2	--Select--		
3	Undergraduate	--Select--		
4	Postgraduate	--Select--		

Qualifying Examination --Select--

Gate Score

(GATE score is required to be filled for M.tech courses (Not percentile, if available))

Work Experience --Select--

NATA Score

(NATA score is required to be filled for B.ARCH. Course)

Next

- **For PhD Programme:**

1 General Information

2 Qualifications Details

Academic Qualification(s)





Sr.	Examination	Year of Passing	Institution	University	Subjects
1	10th Class	--Select--			
2	Intermediate/10+2	--Select--			
3	---Select Course---	--Select--			
4	---Select Course---	--Select--			
5	---Select Course---	--Select--			

Horizontal scrollbar for Academic Qualification(s) table.

Qualified Tests

Sr.	Qualified Exam	Year	Score
1	--Select--	--Select--	
2	--Select--	--Select--	
3	--Select--	--Select--	
4	--Select--	--Select--	

Work Experience Details

Sr.	Organization Name	Organization Address 1	Organization Address 2	Service From (DD/MM/YYYY)	Service To (DD/MM/YYYY)	Duration e.g. 12 Yrs 3 Mths 15 days
1						
2						

- For Post Graduate Medical Courses (PGMC/M.D./M.S./D.M./M.Ch) / Super Speciality Medical Courses(SSMC):

1 General Information
2 Qualifications Details

Academic Qualification(s)

Sr.	Examination	Year of Passing	Institution	Board/University	Roll No
1	10th Class	<input type="text" value="--Select--"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	Intermediate/10+2	<input type="text" value="--Select--"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text" value="Any Other"/>	<input type="text" value="--Select--"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

MBBS Academic Details

GGSIIP University Enrollment No.(if studied MBBS from GGSIIPU)

MCI Recognized? Yes No

Year of Passing

Sr.	Examination	Year of Passing	Institution	Board/University	Roll No
1	1st Prof	<input type="text" value="--Select--"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	2nd Prof	<input type="text" value="--Select--"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

MD/MS/DNB Examination Details (For Super speciality medical courses)

No of attempts to pass MD/MS/DNB

Year of Passing

Board/University

Total Maximum Marks

Percentage

MCI Recognized? Yes No

Institution

Roll No

Total Marks Obtained

Internships Details

Internship Yes No

Date of Completion

Registration No

Registration with

Date of Registration

Present occupation Details

Present occupation

Course Details

Pursuing any course at present Yes No

Work Experience Details

Sr.	Designation	Appointment date	Releasing date	Department/Institution	Government/Private Job
1	<input type="text"/>	<input type="text" value=""/> <input type="text" value=""/>	<input type="text" value=""/> <input type="text" value=""/>	<input type="text"/>	<input type="text" value="--Select--"/>
2	<input type="text"/>	<input type="text" value=""/> <input type="text" value=""/>	<input type="text" value=""/> <input type="text" value=""/>	<input type="text"/>	<input type="text" value="--Select--"/>

2. After filling in the Academic details, as per the exam categories selected, candidate has to press 'next' and he/she will be redirected to the final submit page

STEP – 6: Declaration - First Form, Third Tab

Candidate will

- Fill in the the 'captcha' ,
- Check the "I Agree" checkbox
- Click on 'SUBMIT'button



Can't read the text? Get a new image

Type the text shown in the image above

j5l1gpo

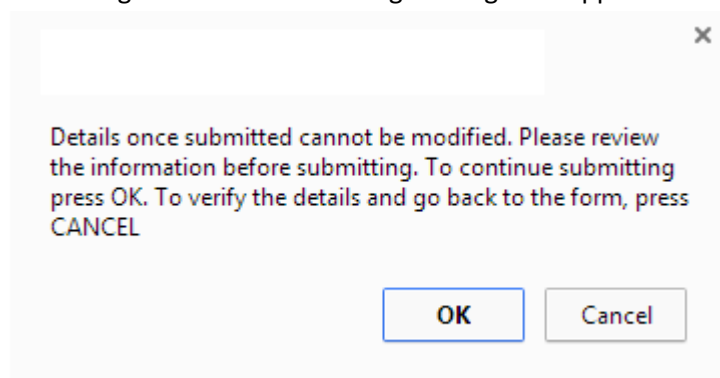
Click on **SUBMIT** to proceed.

[Help](#)

I Agree

Submit

- On clicking 'Submit' the following message will appear:



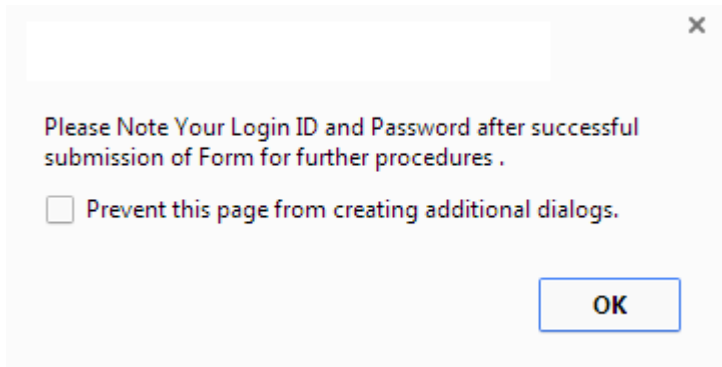
Details once submitted cannot be modified. Please review the information before submitting. To continue submitting press OK. To verify the details and go back to the form, press CANCEL

OK **Cancel**

- If the candidate press **CANCEL**, he/she will be allowed to check and make modifications in their general and academic details.
- If the candidate presses **OK**, then he/she cannot edit the same and have to re register in case they need to change any personal information.

STEP – 7:Generation of Login ID and Password

1. After clicking on **OK**, another message box will appear asking candidate to note **down his/her login id and password that will be used to login further or apply for multiple courses**:



2. Once a candidate press **OK**, **his/her Login id and Password will be generated**, which along with the other details are shown on the next window. Candidate can neither take Print of this page nor can edit his personal details henceforth.

Personal Details

Login Id :	300029	
Password :	01/01/1950	
Exam type :	Engineering/Professional/Medical/M.Phil/PG Diploma Programmes	
Name of the Applicant:	Mr. Prince	
Date of Birth:	01/01/1950	
Gender:	Male	
Mother's Name:	ghg	
Nationality:	Indian	
Category:	OBC	
Religion:	Hindu	
Physically Handicapped:	No	
Region/state from where last/qualifying exam passed:	Outside Delhi	
Defence:	No	
J&K Migrant:	No	

STEP – 8:CourseApplication- Second Form, First Tab

- Candidate can go to the **Course Application Tab** to apply for courses and will click on **“Apply for Courses”** button:

Applicant Profile | Course Application

Apply For Courses | Refresh Grid

STEP– 9: Course Application – Second Form, Course Selection

1. On the next page, some information of the candidate will get auto populated. Candidate has to select the course he wants to apply for from the list provided:

Note: A candidate cannot apply for the same course twice

Region/state from where last/qualifying exam passed:

Category:

Email Id:

Course Details

Exam Category:

*Course:

Exam Date (dd/mm/yyyy):

Exam Time:

(Refer admission brochure)

Test Center Choices

*Center Choice 1:

*Center Choice 2:

*Applicable only for B.Tech, MBBS Stage 1, MCA and MBA.

Payment Details

...

101-MBA
 103-MBBS Stage I
 104-BDS
 105-MCA / MCA(SE)
 106-MA (Mass Communication)
 107-MPT
 108-MOT (Neuro)
 109-MPO
 110-MPH (FE)
 111-M.Sc (EM)
 112-LLM (Regular)
 113-MA (ENGLISH)
 114-BCA
 115-B.Sc - Nursing
 116-MBA(IT)
 117-B.Sc (Yoga)
 118-MA (CRIMINOLOGY)
 119-M.SC(FORENSIC SCIENCE)
 120-M.ED

2. If the candidate selects, **B.Tech, MBBS stage 1, MCA and MBA** course in **Engineering/Professional/Medical programmes** exam category, then he/she will be given test centre choices:

Exam Category

*Course

(Refer admission brochure available at <http://ipu.ac.in>)

Exam Date (dd/mm/yyyy)

Exam Time

Test Center Choices

*Center Choice 1 *Center Choice 2

*Applicable only MBA. *Applicable only for B.Tech, MBBS Stage 1, MCA and MBA.

Payment Details

Note : A convenient transaction for Credit Cards, 0.75% for Debit Cards will be applicable over and above the

Payment Amount Payment Date (dd/mm/yyyy)

Declaration

I solemnly affirm that the information furnished above is true and correct in all respects. I have not concealed any information. I realize that if any

Chandigarh
Dehradun
Delhi
Jaipur
Jalandhar
Kolkata
Lucknow
Ambala
Hyderabad
Indore
Siliguri
Udaipur
Varanasi

3. Candidate has to pay INR 1000^{*}(for General/OBC/SC & ST candidates) for each course
4. After selecting the course, candidate will:
 - Check the “**I Agree**” checkbox
 - Click on ‘**SUBMIT**’ button

***Bank Charges / Taxes as applicable to be paid extra by the candidate at the time of Application**
5. On clicking on ‘**SUBMIT**’, candidate will be given a message box to preview the details that he/she has filled so that just in case a candidate wants to change any of the details provided by him/her, then he/she can click on ‘**CANCEL**’:


Are you sure you want to submit the form ?
Please confirm the details before submitting.


First Name : Prince
Email Id : nerwal.poornima@gmail.com
Region : Outside Delhi
Category : SC
Test Course Code : 101
Test Course Name : MBA
Amount to be paid : 750.00


Prevent this page from creating additional dialogs.


STEP – 10 : Payment through Billdesk

After checking the details and clicking on OK, the candidate will be redirected to the billdesk page for the course payment by clicking on “**Make Payment**” button



 Credit Card

 Debit Card


 Debit Card + ATM PIN

 Internet Banking

Pay by Credit Card

Card Number

Enter card number 

Expiration Date **CVV/ CVC**

Month Year

Card Holder Name

Enter card holder name

Make Payment [Cancel](#)

Merchant Name

Guru Gobind Singh IP University

Payment Amount: **₹ 750.00**

VISA everywhere you want to be

Powered by **BillDesk**
All your payments. Single location.

STEP – 11:Course registration and form generation

After completing a successful transaction candidate will be redirected to the page where his/her personal as well as course details will be provided along with the transaction ID . Candidate can take the printout of this page and keep it for future use

Thanks for submitting your application
 Form 76 which can be used for all future
 correspondence
 Amount: 2.00
 Order No: MSP03240302154

Print Form



Guru Gobind Singh Indraprastha University

Applicant Profile

Login Id : 500005
 Password : 02/03/1990
 Application Sequence Number : 711500005
 Name of the Applicant : d# gdfgsdfsd fdfsd.ots skfmasdfm skmfasdlkfm sk sdf sadfasdf, 'i skksdkfm
 kalfmsld fnsksdmf ksdm sdaf dsad fdfsd, *kpi ijfdanmka sdfksda nfsand
 Region: Delhi
 Category: General

Mailing Address

Address: sd fhd x fadfds h/,456704u :fjds fadfdg- dfg adfyed, j456c40 fhdmskadm fksdmfksdm
 City: sd fhd
 State: Karnataka
 Pin Code: 454053
 Email Address: qatar15@cs-8ont.ap.com
 Mobile: 913434343434
 Residence No: 91-343434-34343434

Course Details

Exam Type: Ph.D
 Course Code: 711
 Course Name: MEDICINE AND PARAMEDICAL HEALTH SCIENCES
 USS Code: 07
 USS Name: UNIVERSITY SCHOOL OF MEDICINE & PARAMEDICAL HEALTH SCIENCES

Exam Details

Exam Date: 05/04/2014
 Exam Time: 2 PM to 5 PM


Payment Details

Payment Amount: 2.00
 Payment Date: 01/25/2014

STEP – 12: View the registered course details

- Once the candidate has applied for a course, he can view his course details on the Course Application tab:

Test Course Code :

	Application Sequence	Application Status	Application Number	Test Course Code	Test Course Name	Exam Date
 view	79	Pending	161500002	161	IT/CSE-ENGINEERING AND TE	05/04/201

2. By clicking on view, candidate can view his/her course details

STEP – 13:Applying for Multiple Courses

After completing the submission of one course, if a candidate wants to apply for another course after a while, then he can login using his login id/password. He can come to the Course details tab and can apply for another course in the same way.